

# Part-time Course Summary

southlincolnshire:college

A Boston College Centre



## Adult Short Courses

- Celebrating Seasonal Cookery
- Christmas Lunch Tips for Beginners
- Cocktails and Canapés
- Cooking for Weight Loss
- Introduction to Healthy Eating
- Cooking on a Budget
- Creative Packed Lunches
- Entertaining Made Easy
- Advanced Entertaining For Dinner Parties
- Introduction to Wine Tasting
- Vegetarian Cookery
- Business Start-up Skills
- Developing Working Relationships
- Personal Effectiveness
- Create Your Own Jewellery
- Make your Own Greetings Cards
- Necklace Making
- Digital Photography
- E-Communication
- Getting the Most Out of MS Office
- Introduction to MS Office
- IT for the Terrified
- Hair Cutting Techniques
- Hair Perming Techniques
- Introduction to Relaxation and Stress Relief
- Introduction to Skin and Nail Care

## Business and Finance

- AAT Accounting Certificate Level 2
- AAT Accounting Diploma Level 3
- Voluntary Sector Management Level 2

## Computing and IT

- Certificate for IT Users (CLAIT) Level 1
- Certificate for IT Users (CLAIT Plus) Level 2
- Certificate for IT Users (ECDL Essentials) Level 1
- Certificate for IT Users (ECDL Extra) Level 2
- MS Office Package Training Level 1 and 2 - Various units available

## Care Studies

- Children and Young People's Workforce (CYPW) Certificate Level 2
- Children and Young People's Workforce (CYPW) Diploma Level 3

## English and Maths Support

- Certificate in Adult Literacy and Adult Numeracy
- ESOL English for Speakers of Other Languages - Entry Level 1, 2 and 3, and Levels 1 and 2

## Teaching

- Award in Preparing to Teach in the Lifelong Learning Sector (PTLLS)
- Certificate in Supporting Teaching and Learning in Schools Level 2
- Diploma in Specialist Support for Teaching and Learning in Schools Level 3
- Foundation Degree in Learning Support Level 4 / 5
- (PGCE) Post Graduate Certificate in Education Level 4 / 5

## Work Focused Training

- 17th Edition Wiring Regulations (updated version)
- Door Supervision HABC Award Level 2
- Emergency First Aid in the Workplace
- Food Safety in Catering HABC Award Level 2
- PAT Testing – (City and Guilds 2377-22 + 2377-32) Level 3 Award for In-Service Inspection and Testing of Electrical Equipment
- Personal Licence Holders HABC Award Level 2
- IOSH Managing Safely
- NEBOSH National General Certificate
- NEBOSH National Construction Certificate

**APPLY NOW!**

Call 01775 715880

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